



\*Client Name: \_\_\_\_\_

Date: \_\_\_\_\_

\*Case Worker Name: \_\_\_\_\_

One Active Housing in Housing History is Required to Create a HLP Record

To record in HIFIS: Client Info/Housing History. Housing Type Examples: Supportive Housing, Room in a House, Etc.

### **Add Housing Loss Prevention**

To add a HLP in HIFIS go to Client Information/Housing History/Add Housing Loss Prevention.

\*Reason For Service: \_\_\_\_\_

Examples: Financial Crisis, Ineligible for Social Assistance, Insufficient Income

\*Start Date: \_\_\_\_\_

\*Case Worker Name: \_\_\_\_\_

\*Program: \_\_\_\_\_

Record only one

\*First Follow-Up Date: \_\_\_\_\_

6 months from start date

\* Required Field